

## KX Tuesday IEP Meeting: Agenda, PWN, and Attachments

Yang Xiong <shuayung@gmail.com>

Tue, Nov 18, 2025 at 12:13 AM

To: Christa King at Ehrhardt <cnking@egusd.net>

Cc: Mary Xiong <maryxiong19@yahoo.com>, Marianne Williams at Ehrhardt <mcwillia@egusd.net>, Anne Rigali in Special Education <arigali@egusd.net>, Michelle Wallner in Special Education <mwallner@egusd.net>

**Subject:** Request to Reschedule November 18 IEP Meeting — Ongoing Procedural Concerns

Good morning, Mrs. King,

CC: Mrs. Rigali, Mrs. Wallner, Mrs. Williams

I am writing to formally request that today's IEP meeting be postponed due to ongoing procedural concerns that make meaningful participation impossible.

The district provided the Prior Written Notice (PWN) less than 24 hours before the scheduled meeting, despite the fact that the issues addressed in that document have been ongoing for weeks. Given the significance of the matters raised, this limited notice does not allow adequate time to review the PWN or prepare a meaningful response, as required under **34 C.F.R. § 300.322**, **34 C.F.R. § 300.503**, and **California Education Code §§ 56341.1 and 56346**.

I must also highlight that the district declined our reasonable request to take approximately 15 minutes at the outset of the meeting to present the concerns for which we *initiated this meeting*. This refusal continues a pattern of unilateral decision-making that is inconsistent with IDEA's requirement that parents participate as equal members of the IEP team (**34 C.F.R. § 300.501**).

This pattern includes, but is not limited to:

- **Changes to Kaleb's paraeducator services without our knowledge or consent** — a violation of **Ed. Code § 56346** and **34 C.F.R. § 300.324**, which prohibit changes to the IEP without parental agreement.
- **Implementation changes made outside of an IEP meeting**, contrary to the procedural safeguards requiring prior written notice before any change in the provision or denial of FAPE.
- **Failure to notify us in a timely manner** that Kaleb's services, supports, and staff assignments had been altered, resulting in service interruptions for a child who is blind, autistic, and has significant developmental delays.
- **Unilateral control over IEP procedures**, including attempts to dictate the agenda of a parent-initiated meeting and limiting our ability to present the basis for the meeting at the outset.

These procedural violations are the reason this IEP meeting was requested. Unfortunately, the last-minute delivery of the PWN and the refusal to incorporate our agenda request replicate the same concerns we are trying to resolve. Proceeding with the meeting today under these circumstances would create an IEP record that does not comply with procedural requirements and would undermine our ability to meaningfully participate.

For these reasons, and to prevent compounding additional procedural issues, postponement is necessary. We respectfully request that the district reschedule the meeting and ensure that the rescheduled meeting is conducted in full compliance with IDEA, Education Code, and parental participation requirements.

Thank you for your attention to this matter. We look forward to reconvening under conditions that uphold Kaleb's rights and support a transparent and legally compliant IEP process.

Sincerely,  
Yang Xiong

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