

APPENDIX A

Calculation of Kaleb's Average Monthly School Hours

2026–2027 School Year

Purpose

This appendix explains the calculation used to determine the proposed corrected figure of 90.14 average school hours per month for use in the Client Services Assessment Tool.

The calculation is based on Kaleb's actual school-day schedule and the instructional days during the 2026–2027 school year. Because the respite assessment addresses available supports across the calendar year, the total annual school hours are divided by 12 months to determine the average monthly amount.

Parent-provided transportation is not added as additional coverage because Kaleb remains under his parents' direct care and supervision while being transported to and from school.

1. Regular Weekly School Schedule

Day	School Hours	Daily Duration
Monday	8:20 a.m. - 2:30 p.m.	6 hrs 10 min
Tuesday	8:20 a.m. - 2:30 p.m.	6 hrs 10 min
Wednesday	8:20 a.m. - 1:40 p.m.	5 hrs 20 min
Thursday	8:20 a.m. - 2:30 p.m.	6 hrs 10 min
Friday	8:20 a.m. - 2:30 p.m.	6 hrs 10 min
Total regular school week		30 hrs 00 min

Thus, a normal five-day instructional week provides 30 hours of school attendance.

2. Actual School Hours by Month

Rather than multiplying 30 hours by an assumed number of school weeks, the calculation accounts for the actual instructional days and Kaleb's Wednesday early-release schedule.

Month	Instructional Days	Actual School Hours
August 2026	13	78 hrs 20 min
September 2026	21	126 hrs 10 min
October 2026	22	132 hrs 20 min
November 2026	15	90 hrs 00 min
December 2026	14	83 hrs 50 min
January 2027	18	108 hrs 10 min

February 2027	18	108 hrs 10 min
March 2027	18	108 hrs 10 min
April 2027	22	132 hrs 20 min
May 2027	19	114 hrs 10 min
June 2027	0	0 hrs 00 min
July 2027	0	0 hrs 00 min
Total	180	1,081 hrs 40 min

3. Conversion to Annual Decimal Hours

The annual total is 1,081 hours 40 minutes. Forty minutes expressed as a decimal hour is: $40 / 60 = 0.6667$ hour.

Therefore: $1,081 \text{ hours} + 0.6667 \text{ hour} = 1,081.6667$ annual school hours.

Rounded to two decimal places: 1,081.67 hours per year.

4. Average Monthly School Hours

Because the Client Services Assessment Tool expresses school availability in hours per month, the annual school hours are averaged across the full 12-month calendar year:

$1,081.6667 / 12 = 90.1389$ hours per month

Rounded to two decimal places: 90.14 average school hours per month.

This results in the proposed corrected figure of 90.14 hours/month for use in the Client Services Assessment Tool.

5. Why the Calculation Uses 12 Months

The 90.14 figure is intended to represent an annualized monthly average, not the number of hours Kaleb attends school during a typical month when school is fully in session.

Kaleb's actual school availability varies substantially throughout the year. For example, the calculation reflects approximately 132 hours in some full school months, substantially fewer hours during months containing school breaks, and zero regular school hours during June and July.

Averaging the actual 1,081.67 annual hours across all 12 months accounts for those variations when a single monthly figure must be entered into the assessment tool.

The Client Services Assessment Tool also recognizes that more than one schedule may be calculated to account for holidays and vacations. ACRC's In-Home Respite Services Procedure

identifies the client's daily schedule and education/day-service activities as information considered when calculating available resources.

6. Transportation

No additional school transportation hours are included in the 90.14 hours/month calculation.

Kaleb's parents transport him to and from school. During those trips, Kaleb remains under his parents' direct care and supervision. Accordingly, the calculation treats the transportation period as zero additional hours of alternative care or relief rather than adding it to the hours during which school is actually providing care and supervision.

7. Summary of School-Hours Calculation

Actual 2026-27 instructional days	180 days
Actual annual school attendance	1,081 hrs 40 min
Annual school attendance in decimal form	1,081.67 hours
Parent-provided transportation	0 additional coverage hours
Annualized monthly calculation	1,081.67 / 12
Proposed average monthly school coverage	90.14 hours/month

ACRC CLIENT SERVICES ASSESSMENT TOOL

Transferred to Word with Kaleb's Data

The table below transfers the Regional Center's Client Services Assessment Tool format into this Word appendix using the figures reflected in the calculation. It is included to show how the corrected school-hours figure affects the same overall resource calculation.

Scenario	School + transp. (hrs/mo)	Day prog + transp. (hrs/mo)	IHSS (hrs/mo)	EPSDT (hrs/mo)	Other svc (hrs/mo)	Day Care (hrs/mo)	Sleep (avg hrs/night)	Respite (hrs/Q)	Total hrs/mo covered	Uncovered hrs/mo
ACRC Original Calculation	132	0	269.33	0	70	0	4	120	632.93	96.67
Updated - 120 hrs/qtr	90.14	0	278	0	70	0	4	120	599.74	129.86
Updated - 180 hrs/qtr	90.14	0	278	0	70	0	4	180	619.74	109.86
Updated - 200 hrs/qtr	90.14	0	278	0	70	0	4	200	626.41	103.19

Assessment Tool Notes

- 1) Plug in the hours available for support in each category, in the ratios specified in the parentheses.
- 2) The sheet will perform the calculations to give you the totals in the last two columns.
- 3) More than one schedule may be calculated, to account for holidays/vacations etc.
- 4) Please note that the total amount of uncovered hours is only the maximum available without duplicating other services, and not necessarily the amount that should be authorized. Family responsibility/natural supports must also be factored in.

Note: For the transferred calculations above, the ACRC template's "Other svc" figure of 70 hours/month reflects the combined 50 hours/month of WPCS and 20 hours/month of social recreation used in the underlying assessment calculation. For decimal-hour calculations, ACRC's original IHSS figure of 269 hours 20 minutes is expressed as 269.33 hours (269 + 20/60), which produces 632.93 total covered hours and 96.67 uncovered hours in the reconstructed original calculation.