

SUPPLEMENTAL EVIDENCE MEMORANDUM

Student: Kaleb Xiong
District: Elk Grove Unified School District (EGUSD)
Complaint: December 9, 2025 Compliance Complaint
Issue Area: Attendance Misclassification
Date Submitted: December 19, 2025

I. Purpose of Submission

This memorandum documents the school’s written response to requests to correct Kaleb Xiong’s attendance coding and provides supplemental evidence regarding the continued classification of Kaleb’s absences as “unexcused” during the pendency of unresolved safety and IEP implementation concerns raised in the December 9, 2025 compliance complaint.

II. Background and Timeline

- **December 3, 2025**
Kaleb ceased attending school due to unresolved concerns related to safety and the implementation of required IEP supports, as described in the December 9, 2025 compliance complaint.
 - **December 11, 2025**
A written request was emailed to Principal Williams requesting that Kaleb’s absences beginning December 3, 2025, and any ongoing absences occurring while these issues remained unresolved, be corrected and recorded as excused absences. This request was copied to district special education leadership, including the Director of Special Education, the Special Education Coordinator, and the Program Specialist.
 - **December 11–December 18, 2025**
No response or acknowledgment was received from the school or district.
 - **December 19, 2025**
A follow-up email was sent to Principal Williams requesting a response by December 23, 2025. The follow-up included Kaleb’s attendance record reflecting continued classification of absences as unexcused.
 - **December 19, 2025 (later the same day)**
Principal Williams responded by email stating that Kaleb’s absences are unexcused and that the reason for the absences “does not follow the guidelines for excused absences, such as illness.”
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III. District Position as Stated

Based on the written response, the school’s stated rationale is that the reason for Kaleb’s absences does not align with the guidelines used by the school for excused absences.

The response does not:

- identify which specific guideline provisions were applied;
- address whether absences resulting from unresolved district actions or inaction fall within or outside those guidelines; or
- discuss whether circumstances beyond illness may qualify as excused absences under applicable policies or law.

The response also does not address the underlying safety and IEP implementation concerns referenced in the December 11 and December 19 communications.

IV. Impact of Continued Attendance Coding

Kaleb’s inability to attend school is not the result of truancy or lack of parental cooperation. It coincides with unresolved concerns related to safety and access to appropriate educational supports that are the subject of the pending compliance complaint.

Maintaining the classification of these absences as “unexcused,” without addressing whether district-related barriers contribute to the student’s inability to attend:

- does not reflect the broader circumstances surrounding the absences;
 - assigns responsibility without analysis of contributing factors; and
 - results in an attendance record that may not fully or accurately describe the context in which the absences are occurring.
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V. Exhibits Submitted

- **Exhibit AM:** Email to Principal Williams dated December 11, 2025, requesting correction of attendance coding
 - **Exhibit AN:** Follow-up email dated December 19, 2025, to Principal Williams, with Kaleb’s attendance record attached
 - **Exhibit AO:** Email from Principal Williams dated December 19, 2025, stating that Kaleb’s absences are unexcused because the reason does not follow guidelines for excused absences, “such as illness”
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VI. Submission Purpose

This memorandum and the attached exhibits are submitted as supplemental evidence for consideration as part of the California Department of Education’s investigation into the December 9, 2025 compliance complaint.